



STORNOWAY CANOE CLUB CONSTITUTION

1 NAME

1.1 The Club shall be known as the Stornoway Canoe Club, hereinafter known as the Club.

2 OBJECT

2.1 The object of the Club is to promote the sport of canoeing.

3 AFFILIATION

3.1 The *General Committee* shall determine which national and/or local organisations the Club shall affiliate to.

4 MEMBERSHIP

4.1 Qualification - Any person who undertakes to act in the best interest of the sport of canoeing shall be eligible for membership.

4.2 Election - Candidates for election shall make written application to the *Secretary* of the club on the form provided. The power of election shall rest with the *General Committee*, who may refuse to elect any applicant.

5 SUBSCRIPTIONS

5.1 The rate of subscription shall be determined by the members at the *Annual General Meeting* and due on election and, thereafter, on or before the 1st May each year.

5.2 Candidates applying to first join the club after 31 October will be entitled to pay only half the current subscription in that year.

6 CESSATION OF MEMBERSHIP

6.1 Any member may resign giving notice in writing to the *Secretary*.

6.2 Any member violating rules or regulations of Club or being adjudged guilty of unsatisfactory conduct may, by resolution of the *General Committee*, be suspended or expelled. Any member so suspended or expelled may appeal to a *Special General Meeting* if such an appeal is sponsored by not less than three members.

7 GENERAL COMMITTEE

7.1 The *General Committee* shall conduct the affairs of the Club as a whole and shall consist of a *Chairman*, *Secretary*, *Treasurer*, *Equipment Officer*, four members of the Club and one junior representative.

7.2 Nominations for the position of *Chairman*, *Secretary*, *Treasurer*, *Equipment Officer*, and four *Committee Members* shall be put forward for election at the *Annual General Meeting*. The terms of *Office* shall be for one year, and members shall be eligible for re-election.

7.3 The *General Committee* shall meet at such intervals as they may determine having regard to the business to be transacted but at least four times a year.

7.4 Meetings of the *General Committee* shall be called by the *Secretary* on instructions from the *Chairman* or not less than three committee members. A quorum shall consist of not less than three members in the case of the *General Committee*.

7.5 Any member of the *Club* may contact a *Committee* member and request that a particular point be raised at a meeting of the *General Committee*. Furthermore, any member of the *Club* has the right to attend and speak at a meeting of the *General Committee*, but not to vote.

7.6 In the case of a casual vacancy among the *General Committee*, the said *Committee* shall appoint another eligible person to act until the next *Annual General Meeting*.

7.7 The *Club* shall maintain an account at a bank or building society. Cheques from this account shall require two signatures. Three members, appointed by the *Committee*, shall be empowered to sign cheques on behalf of the *Club*.

8 DUTIES OF COMMITTEE MEMBERS

8.1 *Chairperson*: The *Chairperson* will preside at all *General Meetings* of the *Club* and at all meetings of the *General Committee*. The *Chairperson* shall be responsible for guiding the activities of the *Club* in accordance with its rules and general policy as expressed by the majority of its members. The *Chairperson* shall represent the *Club* at *Meetings* of other organisations and shall *ex officio* be a member of any other committee of the *Club*.

8.2 *Secretary*: The *Secretary* will be responsible for the organisation of meetings of the *General Committee* and of the *Club*. The recording of minutes relating to such meetings and all correspondence relating to the general business of the *Club*.

8.3 *Treasurer*: The *Treasurer* will be responsible for keeping an accurate record of the *Club* finances and shall produce at the *AGM* accounts showing the financial state of the *Club*.

8.4 *Equipment Officer*: The *Equipment Officer* will be responsible for the safekeeping and proper maintenance of all *Club* equipment.

9 GENERAL MEETINGS

9.1 The *Annual General Meeting* for the election of the *General Committee*, consideration of accounts, reports and other general business shall be held in April each year.

9.2 An *Extraordinary General Meeting* shall be called on the instruction of the majority of the *General Committee*, or on a requisition signed by eight members of the *Club*.

9.3 Not less than fourteen days clear notice shall be given on the *Club Website* and on posters at *Club venues*, specifying time and location of the *General Meeting*.

9.4 *Motions* for discussions at the *General Meeting* if not of origin from within the *General Committee*, shall be lodged with the *Secretary* one week before the meeting and be signed by three members.

9.5 At any *General Meeting*, a resolution put to the vote of the meeting shall be by a show of hands of the members. The *Chairman* will have the casting vote.

9.6 At all *General Meetings* not less than eight members of the *Club* or one quarter of the membership whichever be the greater shall constitute a quorum. If after half-an-hour from the time appointed for the meeting, a quorum is not present, the meeting if called at the request of the members, shall be dissolved. In any other case the meeting shall be adjourned until a time and a place fixed by those present. If a quorum is not present within half-an-hour of the time fixed for the adjourned meeting, those present shall form the quorum.

10 LIABILITY

10.1 The *General Committee* shall manage the affairs of the Club. Financial or legal liability incurred in the rightful exercise of their office shall not, however be the personal liability of the Committee, but shall be the responsibility of the Club as a whole.

10.2 The Club recognises that canoeing is a potentially dangerous sport and all members and other persons who attend Club tours or meets do so at their own risk.

11 ALTERATION OF RULES

11.1 This constitution shall not be altered, amended, or rescinded except by a *General Meeting* of the Club.

11.2 A resolution to give effect to a change must be passed by at least two-thirds of the members present at the *General Meeting*, and voting on this behalf.

12 AUDITOR

12.1 Every *Annual General Meeting* shall appoint an Auditor who shall at least once in every year examine the accounts of the Club, and ascertain the correctness of the income and expenditure accounts and of the balance sheets.

13 DISTRIBUTION OF PROFITS

13.1 In no circumstances can any profit be distributed to members, but any profits earned shall be contributed to a *General Fund* for furthering the objects of the Club.

14 TERMINATION

14.1 The Club shall not terminate except by a resolution of a *Special General Meeting* convened for the purpose and, in such an event, any surplus assets shall be handed over to a body or bodies with similar objects, or to a charity or charities.

15 POWER OF DECISION

15.1 Any matter not provided for in this constitution, or any question over the interpretation of it shall be dealt with by the *General Committee*, whose decision shall be final.

THIS CONSTITUTION WAS ADOPTED AT THE ANNUAL GENERAL MEETING OF THE CLUB HELD ON 19 APRIL 2012 IN THE SEA ANGLING CLUB, STORNOWAY.

SIGNED



MURDO CAMPBELL
CHAIRPERSON



TIM PICKERING
SECRETARY